



City of Victor Harbor Cemeteries

Victor Harbor Cemetery

Inman Valley Cemetery





Welcome to City of Victor Harbor Cemeteries

The City of Victor Harbor has two Cemeteries within the Council area:

**Victor Harbor Cemetery
1 Finnis Road, Victor Harbor**

Encounter Bay was settled in 1839 and the Victor Harbor Cemetery was established in 1860 on a picturesque, gently undulating site featuring large gum trees and native bush.

The Cemetery today offers various Burial and Ashes Interment sites.

**Inman Valley Cemetery
93 Prouse Road, Victor Harbor**

Work to establish the Inman Valley Cemetery commenced in 1862 with the identification of a suitable site.

The Cemetery today is surrounded by native bush land and local farming properties and offers burials and ashes interments within the General Section as well as ashes interments in the Native Garden section.

Many of our early pioneers have been laid to rest in these cemeteries.



Steps:

Step 1 – Choose a plot

1. Refer to the fees section on page 6 of this pack for more information about the various options within our Cemeteries.
2. Refer to the attached Map or visit the Cemetery to assist with your decision.
3. Discuss your preferred site with the Cemeteries Administration Officer on phone 8551 0547 – to confirm the plots that are available in your preferred section.
4. We cannot 'Hold' plots so once you have made your decision, go to Step 2

The Victor Harbor Cemetery has some sections dedicated to ashes interments only - and also offers sections that provide for both burials and ashes interments in the same plot.

Feel welcome to make an appointment to meet and discuss your preferences by calling Karen Kenny on 8551 0547 Tuesday to Friday..

You can also email us at: localgov@victor.sa.gov.au



Step 2 - Reserve a Plot (Interment Rights)

1. **Complete an 'Application for Interment Right' form
(This used to be called a Burial Licence)**
2. **Know your rights and responsibilities - Complete the Cemeteries and Crematoria Association of SA (CCASA) Rights and Responsibilities form**
3. **Pay the Interment Right fee (refer Step 3)**

) To reserve a plot in our Cemeteries the Interment Right fee is to be paid and the required documentation is to be completed.

) The Interment Right is for a term of 99 years

) Refer to the next page for more information on Interment Rights

) Any person is eligible to take out an Interment Right.

) There can be a maximum of two registered Interment Right Holder's

) You can find the application form at the back of this pack along with related forms.

) Refer to the fees pages for the Interment Right fee payable



Interment Rights (Important Information)

In accordance with the Burial and Cremations Act and Regulations, the Interment Right Holder has for the term of the Interment Right:-

-) An exclusive right to request the burial of human remains or interment of human ashes in the site (as per the site specifications)
-) An exclusive right to request the erection of an approved memorial at the site.
-) The responsibility to maintain the memorial or headstone in a safe and proper condition.

****The Interment Right Holder may only use the site in consistency with the Cemetery Operational Guidelines.**

The rights granted to an Interment Right Holder may be exercised upon the death or legal incapacity of the Interment Right Holder by any of the following people in descending order of entitlement:-

1. Executor/s or administrator of estate
2. The spouse or domestic partner
3. The eldest living child
4. The eldest living grandchild or great-grandchild
5. The eldest living brother or sister
6. The eldest living parent
7. The eldest living grandparent
8. The eldest living aunt or uncle
9. The eldest living nephew or niece
10. The eldest living cousin
11. The eldest living blood relative

An Interment Right may be cancelled or transferred in accordance with the Cemetery Operating Policy



Step 3 – Pay the Fee **(Fees applicable 1 July 2019 to 30 June 2020)**

-) Interment Right Fees are payable at the time of taking out an Interment Right (and reserving the plot).

-) All other fees are payable at the time of the burial/ashes interment and upon ordering the bronze plaque.

-) The City of Victor Harbor reviews fees and charges on an annual basis.

-) Fees can be paid by cash, cheque or credit card at our Front Counter. Alternatively you can pay the fee over the phone by contacting the Cemetery Administration Officer on 8551 0547 Tuesdays to Thursdays and quoting your credit card details.

-) We regret that we do not send invoices, or allow bank transfers for these fees

VICTOR HARBOR CEMETERY - FEES

BURIAL SECTIONS



The Terrace & Lower Terrace Lawn Sections feature irrigated grass and colourful rose beds.

These Sections provide for both Burials and Ashes Interments in the same plot.

A maximum of 3 coffin burials can be completed in these plots

In addition, up to 4 ashes interments can be completed in these plots.

Section	Interment Right Fee (payable when you reserve the plot)	Burial Depth	Fee	Bronze Plaque
Terrace Lawn and Lower Terrace Lawn	\$3235.00 a maximum of 3 coffin burials and a maximum of 4 ashes interments	Single Double Triple	\$1618.00 \$1724.00 \$1830.00 *Payable to Funeral Director \$483.00 per ashes interment (payable at time of ashes interment)	457 x 203mm \$1128.00 (up to 8 lines of wording) Detachable plates \$340.00 (up to 4 lines of wording)

*Fees applicable 1 July 2019 to 30 June 2020

CREMATED ASHES SECTIONS



Available Ashes interment sites are located throughout the Cemetery, and we can place the ashes at your selected site, or you may wish to hold a small family gathering to place the ashes yourself. *(please note -this option is not available for the Niche Wall)

Section	99 year Interment Right Fee (payable when you reserve the plot)	Ashes Interment Fee (payable at time of ashes interment)	Bronze Plaque Fee (payable at time of order) For up to 8 lines of wording)
Rose Garden & Niche Wall Rose Bed	\$1618.00 Up to 4 ashes interments	\$483.00	229 x 184mm \$414.00
Native Garden	\$862.00 1 ashes interment only	\$483.00	178 x 152mm \$394.00
Matthew Flinders Rose Bed & Garden	\$1618.00 1 ashes interment only	\$483.00	135 x 115mm \$340.00
Family Tree	\$3773.00 Up to 10 ashes interments	\$483.00	178 x 152mm \$394.00
Niche Wall Double	\$1292.00 - 2 ashes interments	\$483.00	279 x 121mm \$638.00 (2 lines)
Single	\$862.00 - 1 ashes interment		137 x 102mm \$340.00 (4 lines)
Terrace & Lower Terrace Lawn (burial & ashes)		See page 6 above	

*Fees applicable 1 July 2019 to 30 June 2020

INMAN VALLEY CEMETERY – FEES



BURIALS AND CREMATED ASHES INTERMENTS

Burial plots in the General Section allow for up to 3 coffin interments and 4 ashes interments per site. Burials can be completed up to triple depth in these plots.

NATIVE GARDEN CREMATED ASHES SECTION

Opened in June 2018, this new section is a pathway surrounded by bushland, providing for the interment of ashes only. A maximum of 1 ashes interment per plot.

General Section	Interment Right Fee	Burial Depth	Burial Fee
General Section	\$2698.00 *3 burials and 4 ashes interments	Single Double Triple	\$1724.00 \$1830.00 \$1942.00
		Ashes Interment Fee	
General Section Up to 4 ashes interments	Interment Right Fee as above	\$531.00 Standard \$781.00 Under existing memorial	
Native Garden Section	\$862.00	\$531.00	
Maximum of 1 ashes interment		Bronze Plaque fee: \$394.00 178 x 152mm	

*Fees applicable 1 July 2019 to 30 June 2020



MEMORIALS

All sections within the Cemetery require a memorial plaque, designed in accordance with council specifications, to be placed within 12 months of a burial or ashes interment.

BRONZE PLAQUES

Bronze Plaques are ordered through the Council in accordance with our standards for each section.

We can prepare a proof from your preferred wording for your consideration.

You are welcome to provide your wording by email or you can contact the Cemetery Administration Officer on phone 8551 0547 to make an appointment to discuss your plaque wording.

Bronze Plaque wording specifications can be provided on our individual fee sheets available from the Cemetery Administration officer.

GRANITE MEMORIALS

Alternatively, you are welcome to engage a Monumental Mason of your choice to design and install a granite memorial to Council specifications.

The Monumental Mason will require approval from the Council for the design and wording.

The Cemeteries and Crematoria Association of SA in association with the Monumental Association of SA has a list of licensed Monumental Masons.

TEMPORARY MEMORIALS

Please note that temporary memorials placed by Funeral Directors or loved ones on the plot, will be removed after six months in accordance with Council policy.



FREQUENTLY ASKED QUESTIONS

Can I 'hold' a plot that I like until I am ready to pay for it?

We regret that we cannot hold plots. To formally reserve a plot, the Interment Right needs to be established by completing the Interment Right Application form at the back of this pack - and by paying the applicable fee.

Do I have to be a resident of City of Victor Harbor before I can take out an Interment Right at your Cemetery?

You don't have to be a resident to take out an Interment Right for a plot within our Cemeteries.

Can we have the ashes interred first and then organise the plaque at a later date?

We prefer that the placement of ashes occurs at the same time as the installation of the plaque. We can hold your loved one's ashes for you if you wish, until the plaque order has been received.

Can I scatter my loved one's ashes in the Cemetery?

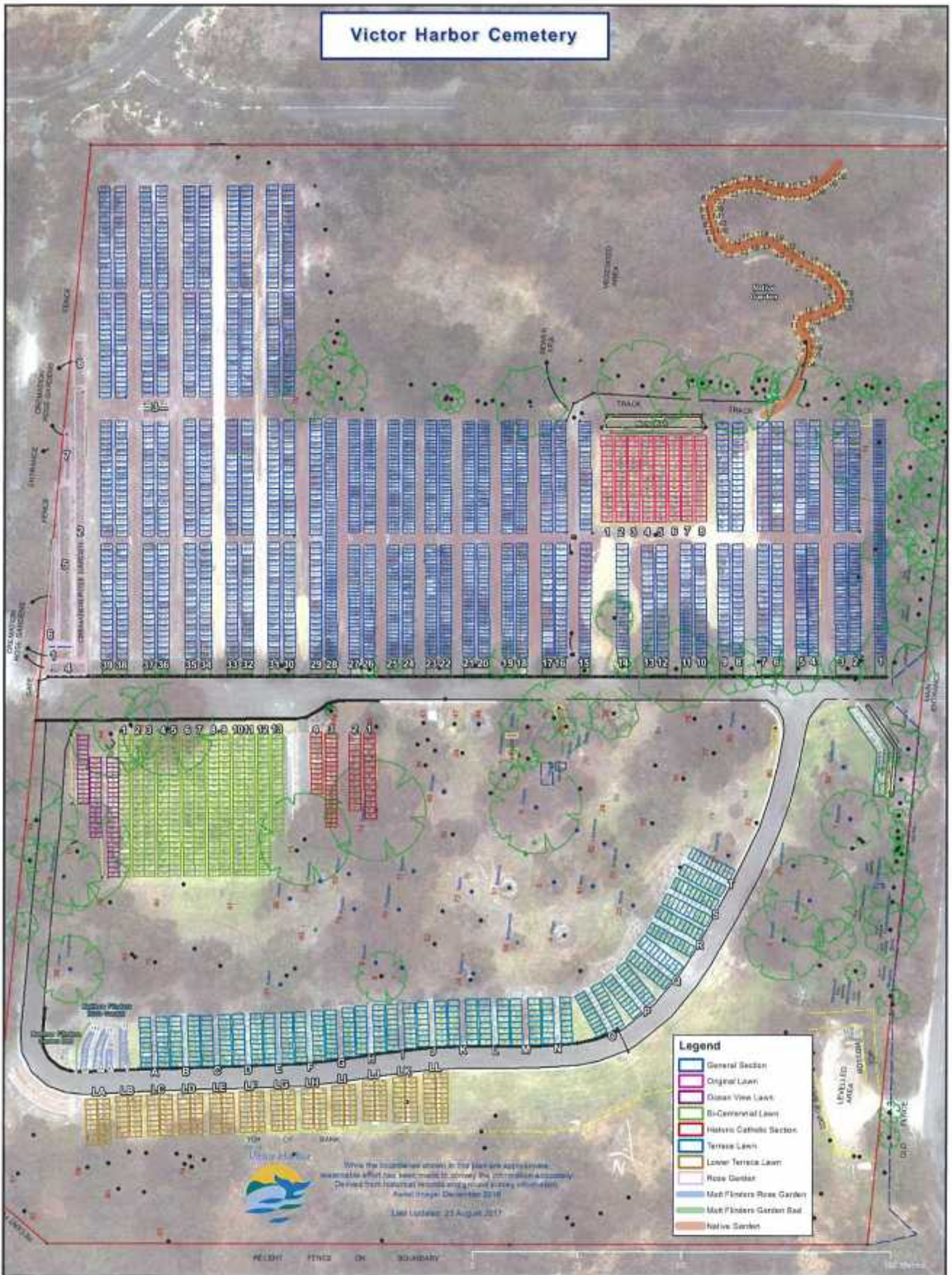
The scattering of ashes is not allowed within the Cemetery. An Interment Right is to be taken out and the Ashes interred in a plot or the Niche Wall.

Do we organise the coffin and burial through the Council offices?

A registered Funeral Director is required to complete the burial process. This is required by law. The Funeral Director will contact the Council to finalise the burial arrangements.



Victor Harbor Cemetery



CONTACT:

City of Victor Harbor

Karen Kenny – Cemeteries Administration Officer

Environment and Infrastructure Administration Department

Available Tuesday to Friday

Phone: 8551 0547

or

Email: localgov@victor.sa.gov.au

If the matter is urgent call 8551 0500

